

## Requirements

### Hardware and Software Requirements

The hardware and software needed to electronically file, view and retrieve case documents are the following:

- A personal computer running a standard operating system such as Windows 98 (and up), or Macintosh
- An Internet provider using Point to Point Protocol (PPP)
- Netscape Navigator software version 4.6x, 4.7x or Internet Explorer 5.5. (Higher versions of Netscape do not work at this time.) Because of security concerns, a session can only be established using Netscape Navigator 4.6x, 4.7x or Internet Explorer 5.5 or above. **DO NOT USE** America On Line's version of Netscape Navigator, or a version of Netscape Navigator lower than 4.6.
- Software to convert documents from a word processor format to portable document format (PDF)
- A scanner to transmit documents that are not in your word processing system. **(This would only be used for documents that cannot be produced electronically. Scanned documents lessen the level of service we provide by slowing down the entire system. We are moving away from the utilization of scanned documents inside the Court and are asking you to do the same when possible.)**

### PACER Registration

ECF users must have a PACER account with the Court in order to use the Query and Report features of the ECF system. If you do not have a PACER login, contact the PACER Service Center to establish an account. You may call the PACER Service Center at **(800) 676-6856** for information or to register for an account. Also, you may register for PACER online at <http://pacer.psc.uscourts.gov/register.html> A link to PACER's site is provided on the Court's web site.